

The Art Institutes International MinnesotaSM

AGREEMENT FOR INTERNSHIP EXPERIENCE
BETWEEN
THE ART INSTITUTES INTERNATIONAL MINNESOTA
AND

THIS AGREEMENT is entered into, effective _____, 20__, by and between The Art Institutes International Minnesota and _____

PREAMBLE

Ai Minnesota has an Internship Experience to provide its students practical experience at the facilities of Company/ Organization. Company has the facilities and equipment for furnishing such experience, located at _____ and desires to utilize the students' work skills. It is to the mutual benefit of the parties to this agreement that the students of Ai Minnesota use said Company facilities and equipment for their practical experience.

NOW THEREFORE, the parties agree as follows:

1. GENERAL INFORMATION

- a. The number of hours for each student's practical experience will be agreed upon by both parties before the beginning of the training with a minimum of 120 hours.
- b. Internships correlate to Ai Minnesota's quarterly calendar and shall not exceed eleven weeks in length.
- c. For students to receive credit for Internship class, a minimum of 120 hours per quarter must be spent in training at Company.
- d. The maximum number of students to receive training will be mutually agreed upon by the parties based upon the availability of space and other considerations.

2. RESPONSIBILITIES OF Ai MINNESOTA

- a. Ai Minnesota will provide relevant classroom instruction to students prior to their enrollment in Program.
- b. Ai Minnesota will coordinate with Company the scheduling of students in Program.
- c. Ai Minnesota will provide learning objectives, evaluation guidelines, and an evaluation procedure to Company.
- d. Ai Minnesota will designate a faculty member to coordinate with a designee of Company the practical experience to be provided to students by Company.
- e. Ai Minnesota will notify the students of the rules and regulations (mutually agreed upon by Ai Minnesota and Company) governing the students while they are participating in the Program.
- f. Ai Minnesota will notify the students that they are responsible for:
- g. Following the administrative policies of Company.
- h. Arranging their own transportation.
- i. Reporting to Company and following all established rules, regulations and policies of Company.

3. RESPONSIBILITIES OF COMPANY

- a. Company will accept from Ai Minnesota the mutually agreed upon number of students enrolled in Program and will provide said students supervised practical experience.
- b. Company will designate a member of Company's staff to participate with the designee of Ai Minnesota in implementing and coordinating the Program.
- c. Company will permit students enrolled in the Program access to appropriate Company facilities and equipment.
- d. Company will provide students with a safe working environment.
- e. Company will request that Ai Minnesota withdraw any student who Company determine is not performing satisfactorily, or who refuses to follow Company's administrative policies, procedures, rules and regulations. Such request must be in writing and must include reason or reasons why Company desires to have student withdrawn. Said request will be complied with Ai Minnesota within five (5) days of receipt of same.
- f. The Company represents that it is in compliance with all applicable state, federal and local ordinances with respect to the workplace.
- g. The Company will comply with all state, federal and local ordinances with respect to the students.
- h. The Company will provide appropriate training and supervision for the student.

4. JOINT RESPONSIBILITIES

- a. The designated representatives of Ai Minnesota and Company may formalize by letter operational details of the training program, including a mutually agreeable schedule of the work schedule for students.

5. STATUS OF Ai MINNESOTA AND COMPANY

- a. It is expressly understood and agreed that this Agreement in not intended and will not be construed to create the relationship agent, servant, employee, partnership, joint venture or association between Ai Minnesota and Company, but is rather an agreement by and between independent contractors, these being Ai Minnesota and Company.

6. STATUS OF STUDENTS

- a. It is expressly agreed and understood by Ai Minnesota and Company that students in the Internship Program are in attendance for educational purposes, and such students are not considered employees of Company for any purpose, including, but not limited to, compensation for services and employee benefits. The Company is free to enter into an employment relationship with the student. However, if the Company and the student decide to enter into an employment relationship, Ai Minnesota will not be a party to the employment relationship and Ai Minnesota will have no role whatsoever in the relationship. In no circumstances and in any way will Ai Minnesota be considered a joint employer.

7. TERM OF AGREEMENT; TERMINATION; MODIFICATION

- a. The term of this Agreement shall commence on the date first written above, shall continue in effect for a period of three months and shall automatically renew for three months thereafter, unless terminated as set forth below. This Agreement may be terminated by either party upon the giving of thirty (30) days' written notice to the other. Such terminations shall not take effect, however, with regard to any students already enrolled until such time as those students have completed their training for the Ai Minnesota quarter during which such termination notice is given.

IN WITNESS THEROF, the parties hereto have caused the Agreement to be executed by their authorized representatives.

COMPANY

The Art Institutes International Minnesota

By: _____
(Internship Instructor)

By: _____

Date: _____

Title: _____

Date: _____